

Romance, Revolution & Reform Agreement for the

Lead Academic Editor of the Journal

In the document that follows 'Lead Academic Editor' is taken to mean the individual elected each year by the Journal's editorial board, to fulfil the role outlined in the Journal's 'Editorial Policy' document.

I hereby agree to the following terms and conditions that govern my role as 'Lead Academic Editor' for the Journal *Romance, Revolution & Reform* (RRR).

1. I will, as far as reasonably possible, attend all editorial board meetings, and consent to be a primary point of contact for the Editor-in-Chief and Deputy Editor, should they require advice on the day-to-day running of the journal.
2. I will, as far as reasonably possible, assist in raising the Journal's profile and make others aware of the Journal's work.
3. I will not, under any circumstances, bring the Journal into disrepute.
4. I will not, under any circumstances, use my position on the editorial board as part of any political agenda, nor will I use my position to cause offence to any other person, or discriminate against any other person on any grounds.
5. I will never, under any circumstances, use my position as Lead Academic Editor to post inflammatory or offensive material on the Journal's website, or any of the Journal's social media platforms, nor will I ever maliciously tamper with the website or social media platforms by deleting material, transferring the ownership of the website, or deleting the website itself.
6. I will never, under any circumstances, throughout my time on the editorial board, accept money or sponsorship on behalf of the Journal, nor will I expect the Journal to honour any agreement that I reach, unless it has been agreed by a meeting of the Journal's editorial board.
7. I will never, under any circumstances, spend Journal funds without the prior consent of the editorial board. I recognise that, in the interests of transparency, it may be my responsibility, once consent has been obtained from the editorial

- board, to countersign written confirmation to members of the editorial board, authorising them to incur expenses which may be charged to the Journal.
8. I will not expect the Journal to cover any expenses that I incur without the prior agreement of the editorial board.
  9. In signing this document, I agree to adhere to the Journal's policies, including the privacy policy, which I have read, and which I know are available on the Journal's website.
  10. I understand that, for the duration of my time on the Editorial Board, and for one year after having left, I will not be eligible to submit an article for consideration in RRR.
  11. I recognise that, as far as reasonably possible, it is part of my responsibility to respond to all votes called by the Editor-in-Chief within 14 days of the vote being called.
  12. I further agree that, as part of my responsibilities, I will always be one of the academics who signs off each issue of the journal, and that prior to doing so I will voice any concerns that I may have over issues relating to copyright.
  13. I recognise that should I choose to resign as Lead Academic Editor, I should, unless in exceptional circumstances, provide six weeks' notice of my resignation to the whole editorial board, in order to allow the election of a new member of the board to the position.
  14. I recognise that my position as Lead Academic Editor is reviewed annually by the editorial board, and that I reserve the right to resubmit my name for consideration as Lead Academic Editor each year provided that I have not served in the role for more than five terms in total. I further accept that in order to be eligible for the position of Lead Academic Editor, I must have sat on *RRR's* editorial board for at least 6 months and held a lectureship at a university for at least 3 years.
  15. I recognise that should I fail to adhere to these terms and conditions, I may be removed from the Journal's editorial board provided that there is a simple majority vote in favour of this by the editorial board.



**Romance, Revolution & Reform**

Signed: \_\_\_\_\_

Full Name: \_\_\_\_\_

Date: \_\_\_\_\_

Witnessed and countersigned by the Editor-in-Chief:

\_\_\_\_\_

Full Name: \_\_\_\_\_

Date: \_\_\_\_\_