



Romance, Revolution & Reform (RRR) Agreement for the
Deputy Editor of the Journal

In the document that follows "Deputy Editor" is taken to mean the individual who is elected each year by the Journal's editorial board, to fulfil the role outlined in the Journal's 'Editorial Policy' document.

I hereby agree to the following terms and conditions that govern my role as Deputy Editor for the Journal *Romance, Revolution & Reform* (RRR).

1. I will, as far as reasonably possible, attend all editorial board meetings, and take a leading role in the running of the Journal. This includes the oversight of editing reviews, assisting the Editor-in-Chief with the maintenance of the Journal, and helping to ensure the continued smooth running of the Journal in the event of any member of the editorial board resigning.
2. I will, as far as reasonably possible, assist in raising the Journal's profile and make others aware of the Journal's work. I recognise that this may include assisting the Webmaster in the management and maintenance of the Journal's website and social media accounts.
3. I will not, under any circumstances, bring the Journal into disrepute.
4. I will not, under any circumstances, use my position on the editorial board as part of any political agenda, nor will I use my position to cause offence to any other person, or discriminate against any other person on any grounds.
5. I will never, under any circumstances, use my position as Deputy Editor to post inflammatory or offensive material on the Journal's website, or social media accounts, nor will I ever maliciously tamper with the website or social media accounts by deleting material, transferring the ownership of the website, or deleting the website itself, or the journal's social media accounts.
6. I will never, under any circumstances, throughout my time on the editorial board, accept money or sponsorship on behalf of the Journal, nor will I expect the Journal to honour any agreement that I reach, unless it has been agreed by a meeting of the Journal's editorial board.

7. I will never, under any circumstances, spend Journal funds without both the prior consent of the editorial board, and written confirmation of that consent from the Editor-in-Chief.
8. I will not expect the Journal to cover any expenses that I incur without the prior agreement of the editorial board.
9. In signing this document, I agree to adhere to the Journal's policies, including the privacy policy, which I have read, and which I know are available on the Journal's website.
10. I further agree that, as part of my responsibilities, I will always be one of the board members who signs off each issue of the journal, and that prior to doing so I will voice any concerns that I may have over issues relating to copyright.
11. I recognise that, as far as reasonably possible, it is part of my responsibility to respond to all votes called by the Editor-in-Chief within 14 days of the vote being called.
12. I understand that, for the duration of my time on the Editorial Board, and for one year after having left, I will not be eligible to submit an article for consideration in RRR.
13. I recognise that I have the right to withdraw from my post as Deputy Editor at any time, and that should I choose to do this, I must inform the Editor-in-Chief of my decision.
14. I recognise that, my position as Deputy Editor is reviewed annually by the editorial board, and that I reserve the right to resubmit my name for consideration as Deputy Editor, or for consideration as Editor-in-Chief or Webmaster for as long as I continue to be a Post-Graduate Researcher, or an MA student. I also recognise that I may only hold each of these roles for a maximum of three terms. I understand that, should I choose to apply for any one of these roles, my application will be considered purely on the basis of its own merits.
15. I recognise that in the event of the Editor-in-Chief resigning, I will take on their responsibilities as Acting Editor-in-Chief until an editorial board meeting can be held to vote for a new Editor-in-Chief. In this instance, the editorial board will



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also hold a fresh vote on the position of Deputy Editor. I also recognise that in the event of the Webmaster resigning, the responsibilities governing their role will be divided equally between the Editor-in-Chief and the Deputy Editor until an editorial board meeting can be held to vote for a new Webmaster.

16. I recognise that should I fail to adhere to these terms and conditions, I may be removed by a majority vote from the Journal's editorial board.

Signed: _____

Print Full Name: _____

Date: _____

Signed: _____ (Editor in Chief)

Print Full Name: _____

Date: _____